

Synergix Solutions

Management Systems Consultancy & Support Specialists

Management Systems Consultancy & Support Specialists

About Us

Synergix Solutions is a small independent UK business established in 1999 specialising in professional management services to support Small to Medium sized Enterprise (SME) businesses and organisations.

Providing services in Quality Management Systems, Business Systems, Processes Improvement and Technical Authoring solutions.

A background in commercial business and working with government agencies. Experienced in manufacturing, design, service and support environments.

With extensive experience and background in a range of disciplines means we speak your language and understand your requirements.

Transportable services to a wide range of business sectors to meet the changing needs and challenges of today's business environment.

Management Systems

Synergix Solutions specialise in ISO 9001 Quality Management Systems (QMS) consultancy, auditing, support, training, assistance with business systems improvement and QMS systems for projects.

To achieve your business objectives may necessitate outsourcing specific disciplines and skills not normally required for day-to-day main business activities.

Providing assistance, guidance and support to our clients in systems management and maintenance, systems implementation and in facilitating continual improvement objectives for the benefit of your business.

Consultancy & Support

Management Systems maintenance, consultancy and support for those organizations with established Quality Management Systems or those in the process of implementing ISO 9001 to achieve UKAS approved accreditation.

We work with small to medium sized companies in varied business sectors including design, manufacturing and service industries.

With specialist skills and experience in commercial business and government agencies, providing professional cost-effective services for your quality management needs.

- ❑ Conducting system reviews against ISO 9001 requirements
- ❑ QMS implementation advice & support
- ❑ Support through ISO 9001 assessment & certification.
- ❑ Internal auditing support for continued ISO 9001 compliance
- ❑ QMS data analysis performance reporting
- ❑ Continual improvement support & facilitating
- ❑ Support in maintaining your QMS
- ❑ Quality related training services
- ❑ Quality management outsourcing

Synergix Solutions

www.synergixsolutions.co.uk

E: info@synergixsolutions.co.uk

P: 0845 257 3879

F: 0845 004 8288

Synergix Solutions

Management Systems Consultancy & Support Specialists

Outsourcing

If yours is a small to medium-sized business, it may be too costly for you to employ a full-time quality manager or quality specialists. You will however, still need to maintain your accredited management system.

Outsourcing your quality management needs provides the benefits of using an experienced quality professional at a much lower cost than a full time employed quality manager, typically for just a few days each month to meet your business needs and maintain the system.

Synergix Solutions provides professional, flexible and customised outsourced maintenance solutions.

Outsourcing services include:

- ❑ Internal auditing
- ❑ Analysing systematic quality problems and proposing solutions
- ❑ Review proposed QMS changes
- ❑ Maintain QMS documentation: Quality Manual, procedures and processes
- ❑ Data analysis reporting
- ❑ Conduct management reviews; quality policy, objectives, achievements
- ❑ Continual improvements support

We fully appreciate that businesses need a commercially minded approach with flexible service arrangements.

If outsourcing is of interest then contact us to discuss your specific needs.

“What we are best at is supplying the services that meet your business needs”

Auditing Services

QMS Internal Audits

Internal audits are fundamental to determine whether the Quality Management System (QMS); conforms to planned arrangements, ISO 9001:2008, the organisations QMS and is effectively implemented and maintained.

Internal auditing services include:

- ❑ Independent, impartial and experienced auditor services
- ❑ Preparation of audit programmes
- ❑ Auditing QMS processes and procedures
- ❑ Ensuring compliance with the standard
- ❑ Assistance in resolving non compliances and suggesting solutions
- ❑ Follow up auditing services

Flexible services to manage and conduct part or all your internal auditing requirements.

Associated Auditing Services

A range of associated auditing services include:

- ❑ Gap Analysis audit
- ❑ Independent audits prior to a surveillance or re-certification audit
- ❑ Third Party Audits: Support during surveillance, re-certification and client audits. Assistance with implementing any corrective actions.

Synergix Solutions

Management Systems Consultancy & Support Specialists

Documentation Services

Synergix Solutions is experienced in all aspects of Quality Management Systems documentation.

QMS Documentation

QMS documentation services available include:

- Quality policies and objectives
- Quality manuals
- Quality system procedures
- Quality system process flowcharts

Documentation Support

We offer a maintenance support service for your QMS documentation to meet the changing needs of your business and the requirements of ISO 9001:2008.

Training

The on-going training and development of your staff are important for continued business success today.

If you are in the process of implementing ISO 9001, we can deliver quality management systems awareness training either directly or via associates to all levels of your company from managers to key personnel with quality related responsibilities.

- Introduction to Quality Management Systems
- QMS Induction
- Quality Management
- Assessment & Surveillance
- Maintaining a QMS

Training is delivered to meet your specific requirements.

Support Services

Whether you need regular professional support and assistance, or just need occasional support and guidance services in maintaining your ISO accreditation.

The support services available include:

- QMS Maintenance service programmes
- Auditing services: Internal QMS system, pre-surveillance and re-certification
- Conducting management reviews
- Management systems improvement and facilitating
- Maintaining systems documentation
- Analysing systematic quality problems and proposing practical solutions
- Data analysis and continual improvement support services
- Training and coaching
- General support
- E-Support
- On-site, base and telephone support

Synergix Solutions can provide your business with a flexible support solution.

“Providing businesses with practical support solutions”

Synergix Solutions

Management Systems Consultancy & Support Specialists

Continual Improvement

ISO 9001 requires *"The organisation shall continually improve the effectiveness of the quality management system..."*

Synergix Solutions can help and assist you in the on-going continual improvement process: -

- ❑ QMS data analysis, performance reports
- ❑ Customer satisfaction measurement and monitoring systems
- ❑ Identifying improvement opportunities, setting targets, prioritise implementation
- ❑ Planning, management, and monitoring improvement objective activities
- ❑ Facilitating & supporting staff with improvement implementation

Continual improvement of your Quality Management System to meet the changing needs of your business, maintain and enhance customer satisfaction.

Contact Us

At Synergix Solutions we help our clients to create quality, cost effective solutions.

Whatever service or support you need, Synergix Solutions provides a professional and personal service working with you to provide the right solutions to meet your business needs

***We are a Sussex based business
supporting local businesses
primarily in the counties of
Surrey, Sussex and Kent***



Synergix Solutions
www.synergixsolutions.co.uk

E: info@synergixsolutions.co.uk
P: 0845 257 3879
F: 0845 004 8288

Ref: B12-QMS-1