



***Management Systems
Consultancy
&
Support Specialists***

Synergix Solutions
Telephone: 0845 257 3879 email: info@synergixsolutions.co.uk
web: <http://www.synergixsolutions.co.uk>



Management Systems Consultancy & Support Specialists



Synergix Solutions specialise in ISO 9001 Quality Management Systems (QMS) consultancy, auditing, training and support.

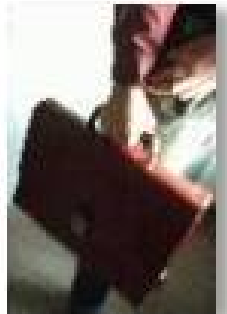
These services extend to assistance with business systems improvement and QMS systems for projects.



To achieve your business objectives may necessitate outsourcing specific disciplines and skills not normally required for day-to-day business activities.

With extensive experience and background in a range of disciplines means we speak your language and understand your requirements.

Providing assistance, guidance and support to clients from concept to successful implementation.



What we are best at is supplying the services that meet your needs!



Quality Management Systems maintenance, consultancy and support for those establishing a company Quality Management System to achieve ISO9001 certification.

Working with small to medium sized companies in varied business sectors including design, manufacturing and service industries.

With specialist skills and experience in commercial business and government agencies, providing professional cost-effective services for your quality management needs.

- ❑ Conducting system reviews against ISO 9001 requirements
- ❑ QMS implementation advice & support
- ❑ Assistance through ISO 9001 assessment & certification.
- ❑ Internal auditing support for continued ISO 9001 compliance
- ❑ QMS data analysis performance reporting
- ❑ Continual improvement process support
- ❑ Support in maintaining your QMS
- ❑ Quality related training services
- ❑ Quality management outsourcing

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Synergix Solutions is experienced in all aspects of Quality Management Systems documentation.

QMS Documentation

QMS documentation services available include: -

- ❑ Quality policies and objectives
- ❑ Quality manuals
- ❑ Quality system procedures
- ❑ Quality system process flowcharts

Documentation Support

Offering a maintenance support service for your QMS documentation to meet the changing needs of your business and the requirements of ISO 9001:2000.



Project Quality Procedures

Although the objective is to apply existing company quality system procedures, in many instances major projects require different processes with specific quality procedures and associated documentation.

Synergix Solutions can assist in writing project specific procedures to maintain the necessary controls for your projects duration.



A range of auditing services to meet your business and management system requirements.

QMS Internal Audits

Internal audits are fundamental to determine whether the Quality Management System (QMS); conforms to planned arrangements, ISO 9001:2008, the organisations QMS and is effectively implemented and maintained.

Internal auditing services include:

- ❑ Independent, impartial and experienced auditor services
- ❑ Preparation of audit programmes
- ❑ Auditing QMS processes and procedures
- ❑ Ensuring compliance with the standard
- ❑ Assistance in resolving non compliances and suggesting solutions
- ❑ Follow up auditing services

A flexible service to manage and conduct part or all your internal audit programme requirements.

Other Auditing Services

A range of other auditing services include:

- ❑ Gap Analysis audit
- ❑ Independent audits prior to a surveillance or re-certification audit
- ❑ Third Party Audits: Support during surveillance, re-certification and client audits. Assistance with implementing any corrective actions



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ISO 9001 requires *"The organisation shall continually improve the effectiveness of the quality management system..."*

Synergix Solutions can help and assist you in the ongoing improvement process in the design and implementation of systems for: -

- QMS data analysis, performance reports
- Customer satisfaction measurement and monitoring systems
- Identifying improvement opportunities, setting targets, prioritise implementation
- Planning, management, and monitoring improvement objective activities
- Facilitating & supporting staff with improvement implementation

The improvement process will inevitably lead to the need for changes in quality management system documentation.

Help and assistance in developing your Quality Management System documentation (Quality manual, procedures and processes) to meet the changing needs of your business and maintain customer satisfaction.



Whether you need regular professional support and assistance or just need an occasional support and guidance service.

The support services available include:

- QMS Maintenance service programmes
- Auditing services: Internal QMS system, pre-surveillance and re-certification
- Conducting management reviews
- Management systems improvement and facilitating
- Maintaining systems documentation
- Analysing systematic quality problems and proposing practical solutions
- Data analysis and continual improvement support services
- Training
- General support
- E-Support
- On-site, base and telephone support

Synergix Solutions can provide your business with a flexible support solution.



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Outsourcing

If yours is a small to medium-sized business, it may be too costly for you to employ a full-time quality manager or quality specialists. You will however, still need to maintain your accredited management system.

Outsourcing your quality management needs provides the benefits of using an experienced quality professional at a much lower cost than a full time employed quality manager, normally for just a few days each month to meet your business needs and maintain the system.

Synergix Solutions provides professional, flexible and customised outsourced maintenance solutions.

Outsourcing services

- ❑ Internal auditing
- ❑ Analysing systematic quality problems and proposing solutions.
- ❑ Review proposed QMS changes
- ❑ Maintain QMS documentation: Quality Manual, procedures and processes.
- ❑ Data analysis reporting
- ❑ Conduct management reviews; quality policy, objectives, achievements.
- ❑ Continual improvements support.

We fully appreciate that businesses need a commercially minded approach with flexible service arrangements.

If outsourcing is of interest then contact us to discuss your specific needs.

Data Analysis

ISO 9001 requires appropriate data to be analysed to demonstrate the suitability and effectiveness of your quality management system. Such data includes: customer satisfaction, product conformity to requirements, identifying process and product trends and supplier performance.

Analysis provides important and valuable data input to the continual improvement process. If you require assistance with data analysis for your QMS these services are available.

Training

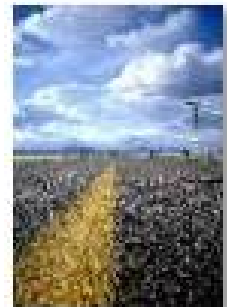
The ongoing training and development of your staff are important for continued business success today.

If you are just starting the process of implementing ISO 9001, we can deliver quality management systems awareness training either directly or via associates to all levels of your company from managers to key personnel with quality related responsibilities.

Training services

- ❑ Introduction to Quality Management Systems
- ❑ Induction QMS appreciation
- ❑ Quality Management
- ❑ Assessment & Surveillance

Training is designed and delivered to meet your specific needs offering you a professional and personal service.





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About Us

Synergix Solutions is a small independent UK business established in 1999 specialising in professional management services to support with Small to Medium sized Enterprise (SME) businesses and organisations.

Providing services in Quality Management Systems, Business Systems, Processes Improvement and Technical Authoring solutions.

A background in commercial business and working with government agencies.

Experienced in manufacturing, design, service and support environments.

Transportable services to a wide range of business sectors to meet the changing needs and challenges of today's business environment.

Contact Us

At Synergix Solutions we help our clients to create quality, cost effective solutions.

Whatever service or support you need, Synergix Solutions provides professional and personal services working with you to provide the right solutions to meet your business needs.



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